



# MANVIJAY DEVELOPMENT COMPANY LIMITED

Reg. Off. Unit No. 509, 5<sup>th</sup> Floor, Stanford Plaza, Off New Link Road, Andheri (W), Mumbai-400053. Maharashtra  
Tel. No.: 022 26735290 Email: manvijaydcl@yahoo.com Website: www.manvijay.com  
CIN: L45208MH1982PLC264042

November 11, 2016

To,  
Mr. Shiv Kumar Vaishy  
Room No. 72, Galli No. 1,  
Bharat Seva Sangh, Gazdhar Bandh,  
Santacruz (West), Mumbai - 400054

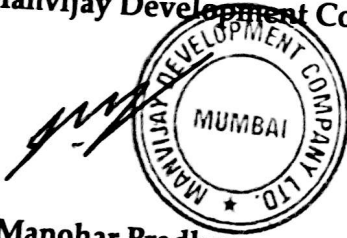
Dear Mr. Shiv,

**Subject: Letter of Appointment as Company Secretary**

The Board of Directors of the Company, in their meeting held on 11<sup>th</sup> November, 2016, have passed a resolution for your appointment as Company Secretary pursuant to Section 203 of the Companies Act, 2013 and the Articles of Association of the Company with effect from 1<sup>st</sup> November, 2016, pursuant to your consent letter dated November 01, 2016.

We welcome you to the Company.

For Manvijay Development Company Limited



Nitin Manohar Pradhan  
Director  
DIN: 01595576



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CERTIFIED TRUE COPY OF THE RESOLUTION PASSED BY THE BOARD OF DIRECTORS OF MANVIJAY DEVELOPMENT COMPANY LIMITED IN THEIR MEETING HELD ON 11<sup>TH</sup> NOVEMBER, 2016 AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT UNIT NO. 509, 5TH FLR, STANFORD PLAZA, OFF NEW LINK ROAD, ANDHERI (W), MUMBAI – 400053

RESOLVED THAT pursuant to section 203 of the Companies Act, 2013, and other applicable provisions if any, Mr. Shiv Kumar Vaishy, A.C.S., a member of the Institute of Company Secretaries of India having Membership No. 45528, be and is hereby appointed as Company Secretary of the Company with effect from 1<sup>st</sup> November, 2016 at such monthly remuneration as may be mutually decided by the Board of Directors.

FURTHER RESOLVED THAT Mr. Shiv Kumar Vaishy, as Company Secretary be and is hereby authorised to do all such acts and deeds as specified under Section 205 of the Companies Act, 2013

FURTHER RESOLVED THAT any Director of the Company be and is hereby authorised to sign the relevant eForms required to be filed with the Registrar of Companies and any other statutory authorities and file the same and to do all acts, deeds and things as may be required or considered necessary and incidental thereto.

*::Certified True Copy::*

For Manvijay Development Company Limited



Nitin Manohar Pradhan  
Director  
DIN: 01595576